

## NMASC Annual Conference School Permission Form

Name of School \_\_\_\_\_ Name of Principal \_\_\_\_\_

Name of Head Adviser \_\_\_\_\_ Adviser Telephone at Conference ( ) \_\_\_\_\_

**Excerpt from Student Participant Commitment Form . . . All student delegates shall:**

1. Register on time with the school adviser and school delegation and not leave the conference until it ends. A student may leave early with written requests from both parent/guardian and school adviser included in school registration package. A student who leaves early must sign out in conference headquarters and may not return to the conference.
2. Have no guests at any time or meetings with non-conference participants during the conference.
3. Not by any conduct, act, force, or threat deprive another of the exercise of personal rights and responsibilities, nor engage in any conduct which causes disruption of any lawful mission, process, or function of the conference.
4. Observe conference rules which will be presented in writing to each school adviser when the registration is accepted and will be announced at the opening session of the conference. A delegate shall be financially responsible for any damage to host school or NMASC property done by the delegate.
5. Observe all local, state, or federal laws. Understand that the use of alcohol, tobacco, or illegal drugs is strictly prohibited. Not possess, handle, or transmit any object that could reasonably be considered a weapon.
6. Abide by requests of the conference staff, conference security, and/or any adult connected with the conference.
7. Report to a conference activity/event at least five minutes before the time for it to begin and check in with his/her adviser. If a student is not present at an activity/event, the adviser shall notify conference security immediately.
8. Realize that if they are to receive the greatest benefits from the conference, they must participate actively and appropriately at all times.
9. Understand that in no case will NMASC or host school be considered responsible for supervision of students before the school delegation registers at the conference or after the final activity of the conference.
10. Display the appropriate mode of behavior and attire which is representative of any student council position. Wear name tag and wristband at all times, as directed. Refrain from bringing controversial clothing to the conference. Casual attire appropriate for school wear is suitable within the guidelines of the general NMASC rules. Dress-up attire is required for conference banquet.
11. Accept that an infraction of conference rules will require that a student be given consequences, which may include being sent home (at the parent/guardian expense) and that the student may be disapproved for participation in NMASC activities for one (1) year. The principal, adviser, and parent/guardian shall be informed of the infraction.

**The advisers shall . . .**

1. Review and discuss NMASC Student Participant Commitment responsibilities with student delegates and clearly define expected and acceptable behavior.
2. Enforce conference policies and guidelines and cooperate with conference staff and security upon request.
3. Attend all conference activities/events. Report to the location of the activity/event at least five minutes before it is scheduled to begin, check attendance of student delegates from your school and report the absence of any student delegate to conference security immediately. Sit with your students at the activity/event and supervise behavior. Whenever directed, accompany your students from one activity/event to another. Whenever directed, supervise students from other schools.
4. Observe actions of any student behaving inappropriately, including those not from their schools. Speak to student about behavior. If student fails to correct behavior or responds inappropriately, notify conference security and the student's adviser immediately.
5. Be role models for students by following conference policies and guidelines throughout the conference and encourage students to do the same.
6. Supervise your students at hotels and other public locations, according to the guidelines of your school. Understand that in no case will NMASC or host school be considered responsible for supervision of students at places other than those used for conference activities.

**As an adviser,** I agree to and will carry out my responsibilities as described above. I shall report any infraction of the policies and guidelines to the conference headquarters director as soon as possible after an occurrence. I will not leave the conference location except for emergency; in which case, I will notify conference headquarters director, sign out, and sign back in when I return.

Signature of Head Adviser \_\_\_\_\_ Date \_\_\_\_\_

Signature/s of All Other Advisers \_\_\_\_\_

**For the principal . . .**

I have read the conference registration information and agree to the conference policies and guidelines. The adviser/s from my school shall supervise the students from my school responsibly and shall enforce the conference policies and guidelines with all students.

I understand that a student who does not cooperate with the expectations may be deprived of attending any or all of the remaining activities of the conference, may be sent home at the expense of his/her parent/guardian, and may be placed on NMASC probation. I understand that a school official and the parent/guardian of the student will be notified by a conference official of any action regarding a student delegate from my school.

Signature of Principal \_\_\_\_\_ Date \_\_\_\_\_